INSTALLATION INSTRUCTIONS

CENTRALIZED DELIVERY UNIT

Tools and/or Materials Required:

- 4, 3/8" X 2" Lag Screws with anchors
- 4, 3/8" X 1" Rounded Head Bolts with Flat/Locking Washers and Nuts [Supplied].
- 20" Square flat, hard level surface, such as concrete.
- ½ inch open/box end wrench or socket set.
- Other tools/materials may also be necessary depending upon actual installation.

Installation Procedure:

1. General Installation Requirements: Customers are required to contact the local Post Office before installing the delivery unit to insure its correct placement and height at the street.
2. It is recommended that the unit(s) are anchored to a flat, level and solid surface, such as concrete (at least 20"W x 20"D x 3"H).
3. If pouring your own concrete, properly prepare site, mix concrete according to manufacturer's specifications and make the appropriate accommodations for concrete anchor nuts and underground feed for electrical wiring/conduit, if any.
4. After concrete is fully cured, attach pedestal unit to bottom vault using 4 rounded head bolts with flat/locking washers and nuts (4, 3/8" X 1" - Supplied). Install bolts from bottom up, making note of square holes in pedestal unit (if properly installed, only the top of the round head bolts may be visible from the outside/underside of pedestal). Open access door of bottom vault and remove false bottom. Install washers and nuts on rounded head bolts and tighten as needed. Reinstall false bottom, close and lock access door.
5. Position unit on concrete pad and align over anchors/holes. Install 4 lag screws with flat/locking washers (4, 3/8" x 2") and tighten as needed.
6. If veneering the unit with brick, stone or other decorative materials, properly prepare all contact surfaces and use manufacturer recommended adhesives. Surface preparation may include lightly sanding contact surfaces only until the shine has become dull or prepare a scratch-coat (contact your materials supplier for proper surface preparation).

NOTE: Do not veneer security-drop/access door(s) or alter the weight of the door mechanism in any way. Doing so will cause door mechanisms to malfunction.

IT IS IMPORTANT TO CONSULT WITH LICENSED PROFESSIONALS INCLUDING: ELECTRICIANS WHENEVER WORKING WITH OR INSTALLING UNDERGROUND FEEDS, LAMPS, LAMPPOSTS OR ANY OTHER ELECTRICAL HARDWARE, AND LICENSED CONTRACTORS FOR VENEERING, FRAMING AND/OR OTHER INSTALLATIONS.

IT IS IMPORTANT TO NOTE THAT IT IS NOT THE RESPONSIBILITY OF DELIVERY AGENTS TO OPEN DELIVERY DOORS THAT ARE LOCKED, ACCEPT KEYS FOR THIS PURPOSE, OR LOCK DELIVERY UNIT DOORS.

(Unit diagram including dimensions on the back)

dVault Company, Inc. • 9800 Mount Pyramid Court • Suite 400 • Englewood, Colorado • 80112
Phone: 720.895.1908 • Fax: 720.895.1909 • World Wide Web: http://www.dvault.com